

REQUEST FOR INCREASE IN TABLE OF ORGANIZATION			
NOTE: Submit this form in original only.			
FROM: Chief, Medical Staff	THIS DATE 27 June 1951		
TO: DEPUTY DIRECTOR FOR ADMINISTRATION	CLEARANCES:	<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	Initials <i>[Signature]</i>
THROUGH: Advisor for Management	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR	<i>[Signature]</i> 3 July 1951 <i>[Signature]</i>
Personnel Director	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR	
Comptroller	<input checked="" type="checkbox"/> CONCUR	<input type="checkbox"/> NON-CONCUR	
It is requested that an increase in the present T/O of the <u>Technical Services</u> Division be approved for <u>one</u> new positions.			
The current status of the T/O for this organizational segment is as follows:			
Present T/O - - - - - On Duty - - - - - In process and awaiting EOD - - - - - Proposed (new T/O) - - - - -	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>		
Funds (are) not available.			
Degree of urgency: (Reference attached justification) 1. Immediate need for one clerk-typist. 2. Necessitated by an increased work load of approximately filing, typing and setting up of physical exams.			
SIGNATURE OF		<div style="border: 1px solid black; width: 200px; height: 40px; margin: 0;"></div>	

FORM NO. 30-20
JAN 1951

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